

CCGA Resources Committee **Distribution Guidelines**

PRE-REGISTRATION

(the following is **always required**):

- Name of Contact Person
- Name of Community Garden
- Address of Community Garden

PRE-REGISTRATION DEADLINES

- Pre-registration closes at 4:00 p.m., two days before the Distribution.

EARLY REGISTRATION

- The Resources Committee strongly encourages community gardens to pre-register in timely fashion before each Distribution. This helps us allocate the plant material accurately. To make sure that those who have pre-registered receive plants, the first thirty minutes of each Distribution will be set aside for check-in of those who have pre-registered. To sum up: Please pre-register, and please show up within the first thirty minutes of the Distribution.

SPECIAL REQUESTS

- We receive many requests for early or late pickups, which we decline. We are volunteers and unable to meet these requests.

QUESTIONS?

- Please email mamiegray2012@gmail.com and include your phone number so that telemarketing calls can be distinguished.

We love **photos** and **feedback**.

Please email them to mamiegray2012@gmail.com.

Thank you for your support and cooperation.

CCGA Resources Committee