Members’ and Partners’ Coordinating Meeting
March 18, 2017 – 10:00 AM– 12:00 noon
@ Center for Green Technology

10:00 - 1. Welcome & Call to order:
   A. Volunteers for Time Keeper and Note Taker
   B. Agenda Review – Goals of the meeting

10:15 - 2. Working Group reports focused on the Conference and next steps (10 minutes each):
   A. Education:
      a. Workshops; Panel, Speaker
   B. Communications:
      a. Registration, Ticket/doorprize, Signs, Conference booklet
   C. Resources:
      a. Doorprizes, Centerpieces
   D. Membership:
      a. CCGA Calendar, Survey, Exhibitors/Vendors
   E. Finance:
      a. Update

11:00 - 3. Conference Planning & Logistics Committees Report and next steps

11:40 - 4. Other Business, announcements:
   a. UIC Heritage Garden invitation for CCGA to attend & table at April 9th meeting
   b. Retreat: date, venue, and agenda
   c. Other?

11:50 - 6. Set next steps/assignments & next Coordinating meeting date & location

11:00 - 7. Adjourn